Minutes of IAAHS Section Conference Call – Approved
June 18, 2014 10:00-11:15 EDT
Prepared by: Alex Brownlee, Secretary

Participants:
Committee Members:
April Choi Chairperson
Alex Brownlee Secretary
Cheng Hock Chi Treasurer
Froylan Puente Member, Mexico
Ulrich Stellman Member, Germany
Stuart Rodger Member, Australia
John Rutherford Member, S Africa
Alexander Sadovski Member, Bulgaria
Aldona Skucaite Member, Lithuania
Cecil Bykerk IAA Delegate to IAAHS

Topic Team Leaders:
Denis Garand Micro-Health Insurance
Al Schmitz Long Term Care

Other invited attendees:
Christian Levac Director, Communications and Development

Apologies: Lisa Morgan

1. Welcome new members
April welcomed everyone and especially the new members Alex Brownlee, Stuart Rodger, John Rutherford, Alexander Sadovski and Aldona Skucaite.

2. Confirmation of agenda
Agenda confirmed without changes.

3. Approval of March 27th Washington DC 2014 meeting minutes
Approved by the Section members without changes.

4. IAAHS Secretary
Alex Brownlee was nominated as the new Secretary. No other names were put forward and no disagreements were noted. Alex Brownlee was appointed as the Secretary and congratulated.

5. Topic team libraries
April discussed the topic team libraries -there are 9 topic teams. Although there have been much discussions of populating the libraries in the past, progress had been slow. April suggested we put some real efforts behind it this year.

A list of members per topic team has been distributed. Some discussion around the topic team members ensued. The lists are old and some of the listed names are no longer IAAHS members, so we need to update these lists. Christian confirmed that emails can be sent to members per topic to
refresh the list. Such an email can be provided to the topic team leaders. This can be included in the project plan. The email could confirm their interest and possibly see what other things they may want to see happening in this topic.

Cheng Hock suggested removing all names and re-inviting all existing members, since many of the names are old. April suggested that perhaps we should rather try recruiting members that have left. Ulrich suggested to Christian to do a mapping to existing members and send these to the team leaders. April suggested a simpler approach is best. Thus:

- Christian would send an email to all members to check valid emails.
- Christian would also map the member lists to current members.
- A further email would be sent to all members to invite them to the topic teams. However, this would best be done after the libraries have been populated as some topic team libraries are still empty.

Since the topic libraries updates are at different stages, it was agreed that each topic team leader to propose when and how to approach members and then update the committee.

Ulrich questioned the meaning of the team lists. April explained that members can opt to join the particular topic team by following the website instruction. Ulrich questioned if extra information can be derived about these members, such as which country. Christian replied that the membership directory shows the country.

Al Schmitz mentioned topic team conference calls were tried in the past. But it was difficult given the differences in time zones.

The approach thus has been to populate the libraries and providing the webcasts. These are the most convenient and practical way to add value to the diverse members across many countries.

Denis Garand confirmed that he will add links to micro-health insurance website with sources of information, together with Lisa Morgan. April cited microinsurancefacility.org as an example of websites that is more actively updated and has some really good research. It was suggested by Lisa Morgan to include those websites to the library and April strongly supported that idea and encouraged other topic team leaders to find other useful websites for their topics. If the websites require membership to access the reports, a note should be added to indicate that.

Aldona was added as co-chair to Critical Illness topic team. The Section members approved.

Froylan suggested a deadline to populate the libraries and minimum requirement for content. He summarized the list of sources and suggested to include actuarial papers. The list for the library is:

1. Articles
2. Past presentations
3. Link to websites
4. Link to webcasts
5. Actuarial papers

April said she will provide links to the Hong Kong colloquium presentations, as well as the Washington DC Congress papers she moderated. Ulrich asked if the DC Congress organisers could provide a list of presentations and abstracts to help assign presentations to topics. Ulrich said the DC website is not user friendly in order to quickly access each presentation abstract. April will try get this information.
April will work with Aldona to draft a first plan and send to topic team leaders to provide more specific dates and deliverables. April will follow up with remaining topic team leaders who were not present at this meeting.

April suggested we need more people to help and if needed, for topic team leaders to find co-chairs as well as to reach out to topic team members for help. Approvals of new co-chairs can be accomplished at future conference calls or via emails to the Committee.

Aldona has agreed to be the project manager for this project of updating the library. April asked everyone to be responsive to Aldona’s following up on the project plan status.

6. Membership and financial status
Cheng Hock provided an update. Funds were looking healthy. Membership is better than budgeted, due to 41 new members that joined in last webcast (the forecast was for 12). There are 427 members as at this point. The Irish association’s fees are still outstanding and will increase revenue.

The IAA has previously requested that each Section’s contribution to the IAA’s central administration be increased by $1 up to $23 in 2015. But, at the Section Treasurers’ meeting in Mar 2014 in Washington DC, they proposed increasing it to $24 per member in 2015 instead. Concern was raised as to the extent of the costs, almost equal to 50% of each member’s subscription. The IAA explained that it is subsidizing almost 20% of Sections’ expenses when it targeted 10%. Cheng Hock asked whether Committee members were agreeable to the additional $1 cost, while the IAA discusses with the Sections on a new financing model. Members had no objections to the increased fee.

7. Webcasts
April is in contact with some members regarding a long term care webcast. Emile has suggested a webcast on healthcare trend which April will follow up as well as the one on healthcare fraud detection and wellness programs. April will also follow up with others on previously proposed topics (Eduardo re genetics and behavioral economics, and Cheng Hock and Richard re healthcare financial issues and public/private sector partnership). Cecil mentioned he would update April on the potential webcast for data warehouse for healthcare costs in the US. April has struggled to get into contact with Richard (Wenliang) and will continue to get in touch with him.

There have been no commitments yet. April would like a webcast soon, in the next 2 months. It does take some time to advertise a webcast, so a good lead time is required.

8. 2016 Joint Colloquium
The Colloquium will be held some time between June 27 to June 30, 2016, in St John’s, Newfoundland, Canada.

Adrian has agreed to be on the scientific committee. Cheng Hock will get back to April whether he could serve on the scientific committee. John Rutherford may either join the scientific committee or the logistics committee.

April has signed an agreement for this Colloquium on behalf of IAAHS. Additional revenue is expected, although there is a chance of losses if attendance is poor. Exposure to losses is limited to CAN $40k, equivalent to approximately 50% of 2013 net assets. IACA is providing the backstop for large losses.
9. Next conference call: Sep 10th 2014 10:30am-12:30pm London
   The next conference call was confirmed for Sep 10th 2014 10:30am-12:30pm London time.

   The meeting ended at 11:15am EDT.

From: Alex Brownlee [mailto:AlexB@medscheme.co.za]
Sent: Friday, July 11, 2014 8:31 AM
To: iaahs.committee@lists.actuaries.org
Subject: IAAHS Minutes 18Jun14 Draftv2

Dear IAAHS members

Please find attached the draft minutes from the previous conference call. Please send me any edits if you have any.

Please also note any actions allocated to yourself.

Regards

Alex

Saved in IAAHS meeting folder – IAAHS Minutes Conf Call 18Jun2014_draftv2_sent 7.11.14