IAAHS Board Meeting Minutes
November 19, 2019
Tokyo, Japan
Prepared by: Aldona Skučaitė, Secretary

Participants:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adrian Baskir</td>
<td>Chairperson</td>
</tr>
<tr>
<td>Susan Mateja</td>
<td>Vice-Chairperson</td>
</tr>
<tr>
<td>Alex Leung</td>
<td>Treasurer</td>
</tr>
<tr>
<td>Aldona Skučaitė</td>
<td>Secretary</td>
</tr>
<tr>
<td>Ed Pudlowski</td>
<td></td>
</tr>
<tr>
<td>Lisa Morgan</td>
<td></td>
</tr>
<tr>
<td>Kay Shong</td>
<td></td>
</tr>
<tr>
<td>Luis Maldonado</td>
<td></td>
</tr>
<tr>
<td>Christelle Dieudonne</td>
<td>IAA Delegate</td>
</tr>
<tr>
<td>Roseanne Harris</td>
<td>IAA Delegate</td>
</tr>
<tr>
<td>Juan Laverde</td>
<td>Section Coordinator (by phone)</td>
</tr>
<tr>
<td>Carol Ann Banks</td>
<td>Section Coordinator</td>
</tr>
</tbody>
</table>

Observers:

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Teppema</td>
<td>SOA</td>
</tr>
<tr>
<td>Frederic Weber</td>
<td>Singapore Actuarial Society</td>
</tr>
</tbody>
</table>

1. **Roll call and welcome**
   Adrian welcomed everyone and introduced meeting agenda.

2. **Approval of previous meeting minutes**
   Minutes of 2019 08 29 Board meeting were approved without changes.

3. **Project Team Starter Pack (see attached)**
   Adrian and Susan prepared Project Team Starter Pack some time ago. Susan gave an update on this item. We are still looking for leaders of some Project Teams. From survey we may identify 9-10 volunteers for five teams, so majority of project teams are ready to kick-off. Susan suggested to have meeting with 5 leaders to discuss IAAHS expectations, etc.
   Currently section is developing health care funding project with SOA. We already have 20 diagrams of countries throughout the world. Lisa Morgan mentioned that ILO has information on how health care systems in different countries are funded. Conference on similar matters is scheduled in 2 weeks, famous economists from various countries as well as some officials (Ministers) will attend. Interesting information may be got from this conference. Susan and Lisa
will have telephone call to discuss this further. Roseanne suggested to promote work done by IAA during this conference.

Adrian asked are there any objections to creation of Project Teams? There was no objections.

4. Marketing Updated / Feedback

Ed Pudlowski gave an update. Social media platform (mostly LinkedIn) for members and potential members is currently being created. Ed asked to send him interesting information in case members have it. Ed haven’t received anything yet. Project teams may use this opportunity to promote their activities. Joint activities with IAA Health Committee may also be promoted. Currently webinars and other events are promoted on social media (IAA page). Webinars recordings are currently available for members only. Aldona suggested to give access to webinars that are older, say, than 1 year to help potential members to have idea what is going on. Roseanne mentioned that we may need permission from speaker, however, Roseanne liked idea.

5. Financial, Budget & Membership

Alex introduced main points. Drop in membership: lost some members from Australia (we supposed to be sustainable here) and from France. However if member pays section fee directly via IAA website, there is currently no possibility to track his / her country. Adrian will raise this question during Chair’s meeting. Potential growth areas for membership are Ireland, Japan, China, Singapore.

We discussed that letter to members with reminder to renew membership may help. Carol Ann mentioned that IAA sends information to one person – correspondent in each country. If person correspondent does not share information we have no possibility to reach members.

Alex shortly introduced budget 2020 and main forecasted changes in financial lines. Juan mentioned that section revenues are based on last year’s fact. If we get more new members, membership fees are still based on last year’s situation.

6. ActuView – review and continuation for 2020

Adrian gave an update. About 30% of membership fees goes to support ActuView. This platform was firstly introduced during Congress of Actuaries in Berlin in 2018, we decided not to get involved in 2018, but this year we as Section decided to join ActuView. Adrian mentioned that he does not have statistics how many members are using ActuView. We had to make decision if we want to further participate in ActuView. Price is still an issue, however there also pros: Singapore Conference will be held next year; members of IAAHS may see not only records on Health matters, members may use ActuVew for CPD records also.

Carlo Ann mentioned that IAA is currently negotiating price with Actuaview. There are expectations that price may be reduced quite significantly.

Adrian mentioned problem of double – counting, e.g. Adrian has access to ActuView via IAAHS and via Faculty and Institute of Actuaries; similar situation is for actuaries from Germany and other countries.

Roseanne mentioned that we need to know whether members use this platform and if not – for what reason. Probably we need to ask members what are their opinion on ActuView. Adrian suggested to do more promotion for members on benefits of ActuView and how to use it and proposed to participate in Actuvies during 2020 also. Since there were no objections, we agreed to continue with ActuView during 2020.

7. Singapore Conference and Workshop Update

Frederic Weber gave an update. Letter was sent to Health Minister of Singapore inviting him to attend. There are lot of issues on Health related matters in Singapore, especially on financing, so actuaries may be really interested. Call for papers will be issued in January 2020. Asian actuarial
conference was quite successful, so colloquium may be also successful. Hope to attract quite many people, however, Conference will be more focused on Asian countries.
Ed suggested to target more actuarial associations from Asia. Frederic mentioned that usual practice is to ask actuarial associations in neighbouring countries to advertise such events. Agenda with speakers will probably be ready in January 2020. Adrian mentioned that there is a plan to have 8+8 presentations: 8 more based on international issues and 8 more oriented on Asian market. We need to wait what suggestions we will get during Call for papers and then choose 8 papers in each category. So agenda may be finalized after Call for papers will be closed. Aim is to finalize agenda as soon as possible so that final agenda may be sent to employers of potential attendees inviting them to encourage participation.
Adrian gave an update on pre-conference workshop. We did survey on potential themes to be covered during workshop. Most voted for strengthening more technical skills and also majority voted for 1-day workshop: half day on reserving and half day on pricing. Adrian will contact ASTIN and suggest to have joint workshop one day before event.

8. IAA delegate Update
Christelle gave an update. Main theme of the day is, surely, reorganization of IAA. Top down structure is proposed, but there are expectations that sections will be more actively involved, because good ideas often come from bottom to top. IAAHS and Health committee has much in common now, they will become Health Forum, so good practice may be continued and no huge changes are expected.

9. Chairperson’s Update
Adrian gave an update. Leaders of all seven sections had meeting in Vienna with leadership of IAA. In general it was constructive and positive meeting. Sections may spend budget money as they see the best way but if section needs more, it must seek permission. Sections may publish papers on their own as long as they are not using IAA heading. Sections may choose venues for their events. Council will not have unilateral right to change section rules. Sections will set their rules, however, approval by Council will be needed.
It is projected that section membership may be raised to 60-75 CAD. However it is proposed that price of 50 CAD may be set for membership in one section, 80 CAD form membership to two sections, etc. Ed mentioned that though increase in price may be inevitable, we may lose some members due to increased fee.

10. Update from IAA Health Committee
Christelle promised to circulate minutes from meeting of Health Committee to IAAHS Board members.

11. Update on HC Funding Systems Project
No specific update was given since Susan already gave update earlier. AAA still collaborates on this project despite the fact that they withdraw from USA.

12. Other Items of Business
Adrian mentioned that General Assembly will be help in Singapore in conjunction with Singapore Conference.
Lisa suggested topic for webinar. Adrian asked to write a couple of paragraphs for marketing purposes.
Kevin asked to prepare calendar for Board meetings and other events for 2020. Adrian promised to do this until the end of 2019.