

## Message to new members and observers,

**Welcome to the General Insurance Forum!** We look forward to engaging with you actively in the coming months.

This is an initial note to draw your attention to some important information that will help you to get started. To begin with, please complete the mandatory tasks listed in A and B below:

- A. **Please visit the IAA website** ([www.actuaries.org](http://www.actuaries.org)) and setup your website sign-in credentials. You will need to be signed into the website to access the non-public content on the IAA website available to members/observers of IAA Forums. Linked here is an [Instructional video on signing on to the website](#). Should you need help, please contact Tasha Lebel directly at [tasha.lebel@actuaries.org](mailto:tasha.lebel@actuaries.org). We encourage you to familiarize yourself with the content on the Forum's web page, starting with:
- [Terms of Reference](#); and
  - [Role of the Forum membership](#).

- B. The Forum has its own virtual community (Mobilize) to facilitate the exchange of information and communication amongst the members and observers in the Forum. **Please perform the 3 short mandatory steps below** to access the Forum's virtual community:

1. Go to: <https://community.actuaries.org/>  
*Please remember to bookmark this link to enable you to return to it easily in the future.*
2. Click the button "Log in with IAA Account", which will redirect you to the IAA website to login. Your login details for the IAA website and for the virtual communities are the same. If you encounter any difficulties in this step, please contact Christian Levac directly at [christian.levac@actuaries.org](mailto:christian.levac@actuaries.org) and provide screenshots (if possible) of any errors you receive.
3. After your successful login, you will be prompted to add a photo of yourself and add any contact details that you want to include. This is optional but can be updated at any time in your profile later.

After step #3, you will have access to all the forums and/or committees in which you are a member or observer within the larger IAA community.

Once you have access to virtual community, you will find a demo and other useful material posted there to help you familiarise yourself with the application.

If you have any questions or need assistance at any time, please feel free to reach out to the staff liaison to the Forum is Amali Seneviratne, Director of Technical Activities ([amali.seneviratne@actuaries.org](mailto:amali.seneviratne@actuaries.org)) or Nancy Kelly ([Nancy.kelly@actuaries.org](mailto:Nancy.kelly@actuaries.org)), Assistant to Technical Activities.

We look forward to working with you.