



**Membership Committee**  
**Wednesday November 20, 2019 – 8:00-10:00**  
**The Westin Hotel – Tokyo**  
**Room: Sakura A**

**Agenda**

**Chairperson:** Mike McDougall

**Vice-chairperson(s):** Tomio Murata and Jason Vary

**Secretary:** Karla Zúñiga-Cortés

[Link to all attachments](#)

**I. Information Agenda:** Please advise the Chair if you wish to move any item from the Information Agenda to the Discussion Agenda.

1. Current [Membership of Committee](#)
2. [Work Plan](#)
3. Membership Statistics For information

	<u>FMA</u>	<u>AMA</u>	<u>Other</u>
Washington May 19, 2019	74	26	7
Added	0	2 <sup>1</sup>	0
Removed	1 <sup>2</sup>	0	0
Tokyo November 29, 2019	73	28	7

<sup>1</sup> Actuarial Association of Mozambique  
Association Tunisienne des Actuaire

<sup>2</sup> American Academy of Actuaries

Late Dues and confirmation forms until October 10, 2019 (For information)

Dues	<u>FMA</u>	<u>AMA</u>
3 Years	0	0
2 Years	3 <sup>1</sup>	1 <sup>2</sup>
1 Year	2	8
Confirmation forms	<u>FMA</u>	<u>AMA</u>
3 Years	0	3
2 Years	7	3
1 Year	16	7

<sup>1</sup> Institut des Actuaire de Côte d'Ivoire, Nigeria Actuarial Society, Associatia Romana d'Actuariat

<sup>2</sup> Association Luxembourgeoise des Actuaire

4. Information from other Committees

- Executive
- Education
- Advice and Assistance
- Professionalism

**II. Discussion Agenda:**

**1. Housekeeping Items (15 minutes)**

- a. Introductions
- b. In Memoriam of Thierry Poincelin. Moment of silence
- c. Requests to Move Information Items to Discussion Agenda
- d. Approval of [Washington](#) Meeting Minutes

**2. Confirmation Forms (40 minutes)**

Information from most recent filings

- a. [Report](#)
- b. [Reported number of members with actuarial credentials](#)
- c. 2019 proposed confirmation forms: [Full members](#) and [Associate members](#)

**3. Document Reviews (60 minutes)**

- a. Existing FMA reviews completed to be approved by committee

<u>Association</u>	<u>Documents</u>	<u>Reviewer</u>
1. Actuaries Institute Australia	Discipline Process	Ken Hohman and David Martin
2. Canadian Institute of Actuaries	Due process for the adoption of Standards	Graham Luffrum
3. Actuarial Institute of Chinese Taipei	Discipline Process	Guillaume Moussa and Renata de Leers
4. Institute and Faculty of Actuaries	Code of Conduct; Discipline Process	Guillaume Moussa and Geoff Flaxbard
5. Instituto dos Actuarios Portugueses	Code of Conduct; Discipline Process	Jerry Brown
6. Actuarial Society of Turkey	Code of Conduct	Pat Teufel

- b. Existing FMA reviews awaiting documents

<u>Association</u>	<u>Documents</u>	<u>Reviewer</u>	<u>Update</u>
7. Cyprus Association of Actuaries	Criteria Checklist	Renata de Leers	Awaiting documents. Original request submitted on Aug 8, 2018. Follow up Jan 15, 2019 and final follow up on Oct 14, 2019.

**4. Adjournment Next Meeting (03 minutes)**

Recognizing Tomio Muratta's work as a co-vice-chairperson of the committee.

**5. Next Meeting (02 minutes)**

Brussels, Belgium – May 4-7, 2020