



Report to Council from the Executive Committee (EC) Meetings of September 11 & 25, 2018

1. IAA Restructure

As reported in the EC's report to Council in August, Council was informed of the outcomes from the meetings in [Utrecht, Amsterdam](#). On [September 11](#) the EC held a special conference call to discuss the next steps related to the IAA restructure following the meetings in Utrecht. The EC agreed to form three task forces (TF) reporting directly to the EC: Influence TF, Assure TF and Advance TF. On September 25 the EC held a regularly scheduled conference call to discuss EC matters, as listed in the numbered topics below. Also, on the September 25 call it was confirmed to EC that the chairs of the three TF listed above had agreed to their role and teleconference calls for each TF were scheduled for September 26.

2. Actuarial Standards Committee (ASC): ISAPs 1 and 6 & Conformance Changes to ISAPs 2, 3 and 5

The Chair of the ASC presented the proposed final versions of ISAPs 1 and 6 as well as the conformance changes to ISAPs 2, 3 and 5. The EC agreed to recommend these to Council for approval on the [60-day Council agenda for Mexico City](#).

3. Branding & Communications Subcommittee (BCS)

At a previous EC meeting, it had been agreed that the BCS would review its publications policy and recommend changes, draft recommendations about the readability of IAA work products and develop a centralized process for tracking the work of the working groups and committees.

Revised Terms of Reference (ToRs)

The Chair of the BCS presented to EC a revised ToR for approval. This included changing the name of the BCS to "Communications Subcommittee", and clarification in the ToRs that the subcommittee is responsible for all communications, including but not limited to the papers that are covered by the Guidelines for Publications of Committees, Sections and Working Groups. The subcommittee included a list of peer review considerations that the BCS has been using in the past few months. One of these is the readability of technical papers produced by the IAA. It was noted that it is important for both native and non-native English speakers to understand the content of IAA papers. The subcommittee is recommending that readability guidelines be approved.

The ToR, with minor modification, the guidelines and the Readability Considerations Paper were approved by the EC.

Revised Guidelines for Publications of Committees, Sections and Working Groups

The Chair of the BCS also presented to EC the revised Guidelines for Publications of Committees, Sections and Working Groups for approval. After EC discussion, these guidelines were approved.

2019 Membership

The EC was informed that due to an expected increased workload, the subcommittee membership should be increased to nine. The EC agreed to this increase.

4. Nominations Committee: Recommendations for 2019 Vacancies

The EC was presented with the NC recommendations for the [Committee and Working Group Leadership and IAA Delegates for Sections for 2019](#). The EC approved the NC recommendations. For information only, the EC also reviewed the NC recommendations for the [2019 Statutory and Limited Membership Committees](#) that would go to Council for their approval in Mexico City.

5. Revised Section Rules

The EC reviewed the revised Section rules and [recommended](#) they go on [60-day Council agenda](#) for approval in Mexico City.

6. Supranational Relations Activities and Memoranda of Understanding (MoUs)

The EC was presented with an activity update. It was highlighted to EC that the MoU between the International Financial Reporting Standards Foundation and the IAA has now been signed by both parties and that the MoU between the International Social Security Association (ISSA) and the IAA has been revised, but ISSA has asked to delay the signing until its new Secretary General has been appointed. It was also noted that the IAA Council and Committee Meetings in Washington (May 2019) will be an ideal opportunity for the IAA to hold meetings with supranational organizations in the region.

7. For Information

The EC noted the Q2 2018 financial package and the 60-day Council agenda for Mexico City.

*Respectfully submitted,
Masaaki Yoshimura, Chairperson*