



INTERNATIONAL ACTUARIAL ASSOCIATION
Executive Committee (EC) Hybrid Meeting
Madrid, Spain
December 5, 2021 – 13:30 – 16:45 CET
Minutes

Those marked with an asterisk (*) attended in-person in Spain

Present

Jan Kars, Chairperson*
Tonya Manning, Immediate Past President*
Roseanne Harris, President-Elect*
Al Beer
Jerry Brown
Estella Chiu
Charles Cowling
David Dubois
Alf Gohdes

Jacques Tremblay*
Lisa Wade

Guests

Micheline Dionne, 2022 President-Elect*
Jill Hoffman, 2022 EC member

Secretariat

Mathieu Langelier, Executive Director*
Christian Levac, Director, Communications*

1. Evaluation of Council or Other Hybrid Meetings and Follow-Ups

The EC discussed their experiences during the first IAA hybrid meetings.

- The hybrid technology worked well, congratulations to the Secretariat.
- The long meetings make it harder for virtual participants to keep engaged for long hours.
- Meetings, especially online, are challenging for non-native English participants. Assess sending out a description agenda of as many of the points as possible in advance of the meeting, similar to an executive summary. Maybe also assess circulating a small slide deck at the start of the meeting.
- For future meetings, encourage volunteers to attend in person but always offering the option to attend through Zoom/keep them hybrid for those who cannot attend in-person.
- The 4-hour Council meeting started with 50 participants and finished 46, which is a good indication of engagement.
- Talk to other international organizations to gather their experiences and ideas that may address issues with hybrid meetings.

The EC noted the actions coming out of the Council meeting.

- The Nominations Committee to send call for association proposals for 2022-2023 IAA vacancies.
- The Strategic Planning Committee (SPC) send deadline to Council for their feedback on the Statements of Intent for the Pandemics and Future of the Actuary Task Forces. Then send for Council's approval via ballots.
- Finalize the 5-year strategic plan, confirm SPC's support and then get the next level of work started.
- Finalize letter to the Bangladesh association to inform them of their termination.
- Work on the Education topic before Brussels.

2. EC Goal: Support the SPC

Tonya Manning, Chair of the SPC, updated EC on the 2 days of the SPC meetings. The emerging topic process is now approved. The SPC made good progress on the 5-year plan. The geographic ties topic will be addressed in Brussels or before, depending on the progress of the other items. Work on IT is going to generate a new platform early in 2022. Ideally notes from the SPC can be shared with EC as well ahead of the EC meeting to help EC members read up ahead of time.

3. **EC Goal: Increase Diversity, Equity and Inclusion (Assure)**

a. **Task Force (TF) on Associate Membership Associations (AMA) Requirements**

Roseanne reported that the work of this TF is progressing. They met with the Advice & Assistance Committee (A&A) leadership to get their input on the TF's proposal about promoting engagement and understanding the needs of AMAs. The A&A is meeting this week to gather further input. It was suggested that the IAA not consider any new AMA applications until the work of this TF is complete.

b. **Diversity & Inclusion TF**

Roseanne noted that she will ensure there is a clear workplan for this TF for 2022.

It was suggested the IAA explore more links with the FMAs and that the relationship relies on 1 person in that FMA. The IAA should also explore how to engage with FMAs that are not strongly involved. It was noted the importance about providing feedback to FMAs regarding candidates not selected for IAA leadership positions. This should be considered and actioned by the Nominations Committee.

4. **Operational Items**

a. **Chair of the CRTF**

The EC approved that Gábor Hanák assume the role as the Chair CRTF to fill the vacancy of Micheline Dionne (due to her role as IAA 2022 President-Elect).

b. **Supranational Relations**

The supranational roundtable meeting is intended to share information amongst RMs. The Officers will assess how the EC can build on this due to the importance of this group for the IAA's Impact function.

c. **EC 2022 Meeting Dates**

The EC noted the proposed dates for its meetings in 2022. If there are any conflicts EC members are to communicate this to the Secretariat within the next week. Update: due to a conflict for one EC member it was requested to push EC meetings back one hour. This is not ideal for the Asia time zone. The EC 2022 meeting dates are still to be confirmed.

5. **Other Business**

It was suggested to determine how the IAA can leverage its already released content and re-use it again. This currently is at the attention of the SPC. This will be part of EC future discussions.

6. **Adjournment and Next Meeting**

The next EC meeting is through Zoom on December 14 at 8 a.m. EST. Jan adjourned this hybrid EC meeting 16:45 a.m. CET.