



## INSTRUCTIONS

### ASTIN'S SURVEY ON IFRS 17 ACTUARIAL BEST PRACTICES

#### Background

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ASTIN's Working Party on IFRS 17 Actuarial Best Practices has designed a survey with the aim of analyzing the current best practices applied to the different areas of the IFRS 17 accounting standard for non-life insurance, from the point of view of actuaries.

We hereby request your participation in this project, by answering the aforementioned survey. Please note that your answers to this survey will be kept anonymous.

The objective is to generate statistics and a report with the results and conclusions. Thus, the more insurance entities that participate, the better the results of the analysis will be. These results will be shared with all participants and could be used by insurers to establish benchmarks or confirm standard practice in current or future IFRS 17 valuations.

If you wish to participate, please follow the instructions below.

#### Instructions

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- 1) Click on the following ASTIN website link:  
[https://www.actuaries.org/IAA/Documents/ASTIN/Working\\_Groups/ASTIN\\_WP\\_-\\_Survey\\_on\\_Actuarial\\_Best\\_Practices\\_for\\_IFRS\\_17.zip](https://www.actuaries.org/IAA/Documents/ASTIN/Working_Groups/ASTIN_WP_-_Survey_on_Actuarial_Best_Practices_for_IFRS_17.zip)
- 2) Download the **.zip** file containing the MS Excel workbook named **ASTIN WP - Survey on Actuarial Best Practices for IFRS 17**.
- 3) Save this workbook on your local PC, e.g. on your desktop.
- 4) Since this workbook includes VBA macros, before opening it, confirm that it is not blocked or unblock it.
- 5) To do this, right-click on the workbook and select **Properties**.
- 6) At the bottom of tab **General**, check whether there is a section called **Security** below section **Attributes**.
- 7) If not, the workbook is not blocked.

- 8) If yes, click on **Unblock**.
- 9) Open the workbook and follow the instructions inside it to answer the survey.
- 10) You can save and close the workbook at any time and come back to it later on, e.g. in case you need to discuss some part with your colleagues.
- 11) As soon as you have finished, send the completed workbook to the following email address: [iaasections@actuaries.org](mailto:iaasections@actuaries.org).
- 12) This email address is only monitored by the IAA Secretariat, with limited access, who will transfer your answers anonymously to the Working Party.
- 13) The Working Party will perform the analysis and produce the report with results.
- 14) The IAA Secretariat will share the report with you via the email address from which you sent your answers (as per 7)).
- 15) In case of any questions during this process, please contact: [iaasections@actuaries.org](mailto:iaasections@actuaries.org).

**NOTE:** Regarding point 4) above, sometimes, the IT security system blocks VBA macros a priori since they may deem these unsafe. However, be assured that this workbook is not a threat to your computer.

Thank you in advance for your participation in this project, which is much appreciated.

**Eric Dal Moro**

*ASTIN Chair*

**Joana Gregório Raposo**

*Champion of ASTIN's Working Party on IFRS 17 Actuarial Best Practices*