



INTERNATIONAL ACTUARIAL ASSOCIATION
Professionalism Committee
Thursday, 5 October 2017 – 14:00- 18:00 (Break: 15:30)
The Westin Chicago River North, US
Room: Grand Ballroom A
Agenda

[Link to all attachments](#)

BUSINESS	TIME MINUTES	ACTION
1. Welcome and introductions New members: <i>Toshiyuki Kinugasa (Japanese Society of Certified Pension Actuaries)</i> <i>Joseph Poku (Actuarial Society of Ghana)</i>	5	
2. Approval of agenda – including raising of matters for item 13 “Other matters “	2	Approval
3. <u>Minutes of the meeting in Budapest</u> <u>Minutes of the conference call on 19 August 2017</u>	5	Approval
4. Matters arising from the previous meeting i. <u>PC workplan for 2018</u> ii. <u>Action Items – Summary</u> iii. Items to add to or delete from Workplan and Action Items, including thoughts on new items for the committee	25	Information/ Discussion
5. Study of disciplinary schemes with reference to CoC i. <u>Presentation by Society of Actuaries in Ireland</u> ii. <u>Presentation by the American Academy of Actuaries</u>	30	Presentation
6. <u>Governance of International Actuarial Work</u> - (<i>David Martin</i>)	10	Update
7. Proposal on Professionalism Guidelines Documents on the Council Agenda for ratification: • <u>Framework for the production of Professionalism Guidelines</u> • <u>Professionalism Guideline 1 (PG 1) - Principles of Professionalism</u> • <u>Professionalism Guideline 2 (PG 2) - Principles in relation to the Governance of International Actuarial Work</u>	5	Update
8. PC Responsibilities under Due Process for ISAPs <i>i. Verbal report from Chair of ASC (Alf Gohdes)</i>	15	Information/ Discussion

<ul style="list-style-type: none"> ii. Updates from Due Process Task Forces for all ISAPs ISAP 1 review - Mary Frances Miller and Jose Luis Lobera ISAP 4 – Masaaki Yoshimura and Bob McKay ISAP 6 - José Luis Lobera Tarmo Koll and Kevin Cuff ISAP 7 - Thomas Béhar and Nikolay Gorbachev 	5	
<ul style="list-style-type: none"> iii. Summary of FMA responses to ISAPs (<i>Birgit Kaiser and Amali Seneviratne</i>) 	5	
<ul style="list-style-type: none"> iv. Process for collecting information from FMAs regarding action taken on ISAPs (<i>Birgit Kaiser</i>) Report from the Task Force comprising Birgit Kaiser – PC (Lead), Mark Freedman – PC, Alf Gohdes – ASC, Godfrey Perrott – ASC, Dave Pelletier – SSRT 	20	
9. SSRT paper on how to help the developing/smaller associations to implement standards	15	Update
10. IANs	30	Discussion/ Approval
<ul style="list-style-type: none"> i. List of IANs being developed ii. Definition of an IAN iii. Due process for IANs - review iv. Proposed changes to the IAA Publication Policy and Guidelines for Other Publications Attachments: Cover memo; Publications Policy; Guidelines for Publications of Committees, Sections and Working Groups. 		
11. Educational material on professionalism for AWB	15	Discussion
12. Update from the Education Committee task force on Educating Future Actuaries; (<i>Bozenna Hinton</i>)	5	Update
13. ICA 2018 program	5	Information
14. Update on Inclusive Insurance; (<i>Peter Withey</i>)	5	Update
15. Update on AAE’s revision to its Code of Conduct Sample Questions and Answers	5	Update
16. Other matters	5	
17. Next meeting: Interim Conference call before next face to face meeting - TBD Next face to face meeting in Berlin, Germany — May 30-June 2, 2018		