



Report to Council
from the Executive Committee Meeting
April 9, 2011
Sydney, Australia

1. Report on meetings of IAA Leaders Forum

The Officers and the Chairs of the technical committees met on April 6 as a follow up to the meeting in Vienna. The purpose of these meetings was to discuss possible steps for improving efficiency, and in particular whether or not the IAA needed an overall technical committee to oversee the various technical projects, especially those with an overarching reach. After considering several options, it was agreed that the Leaders Forum should serve as a technical coordination forum and that, going forward, their agenda be drafted accordingly.

2. Report on meetings of Section Delegates and Chairs

The main topic of discussion had been the cost related to the administration of the Sections. The current charge of \$15 per member did not cover all expenses and, in order to achieve a cost-neutral arrangement, the charge would need to be increased to \$24 per member. This raised concern for some of the Sections. The Secretary General is working with the Sections in order to reach an optimal solution for all.

3. [ASTIN Management Board Terms of Reference](#)

The revised terms of reference for the ASTIN Management Board were approved as presented.

4. Expenses Policy

The policy adopted by the EC in March was being further revised to encompass some of the elements from the original policy. It will be considered by the EC in May and, once approved, submitted to Council for approval.

5. [Advice and Assistance Committee Terms of Reference](#)

The revised TORs were approved, subject to a minor addition.

6. [IASSC Terms of Reference](#)

The revised terms of reference were approved, subject to some minor clarifications. The next step will be for the EC to consider a permanent structure for recommendation to Council.

7. [IAA Policy on use of IAA logo](#)

A draft policy on the use of the IAA logo was presented and approved with some minor modifications.

8. Strategy on meeting venues for 2015 and beyond

IAA meeting dates and venues have been approved until 2014. It was noted that the IAA needs to be strategic in the selection of meeting venues and that it needs to consider several factors, including ease of access, affordability, both for the delegates and the IAA, and the impact locally for the profession and other stakeholders. The Secretary General and Executive Director will propose 8 to 10 venues for consideration by the EC for meetings starting in 2015.

9. [Financial Assistance Policy](#)

It was agreed to add the following sentence to the policy: *Each year, a list of beneficiaries including the amount of the financial assistance and the reason of the financial assistance for the previous year will be sent to the Audit and Finance Committee.*

It was noted that, under certain circumstances, exceptions could be made to the policy in support of appointing leaders from smaller associations to chair committees.

Cecil Bykerk, Chairperson