

Chief Staff Officers' Meeting
Thursday 25 October 2007 – 9.15 – 12.15
Westin Hotel – Dublin, Ireland

AGENDA

1. **Notes of May 2006 CSO meeting in Paris**
 - Any issues?

2. **Update on developments within the IAA** - Introduced by Nicole Séguin – IAA
 - [Guidelines for committee chairpersons, vice-chairpersons and members;](#)
[Guidelines for Council Delegates](#)
 - Communications between the IAA and the associations
 - Strategic Plan: [Progress report on governance;](#) [Discussion Paper on Mission/Vision/Values Statements](#)
 - International Education Program

3. **Continuous Professional Development** - Introduced by Anno Bousema -
Actuarieel Genootschap & Actuarieel Instituut
 - Structure, goals & programme
 - Monitoring of the CPD scheme

4. **Public Relations** – Introduced by Mary Butler – Society of Actuaries in Ireland
 - PR programme & objectives
 - Who are our audiences
 - PR successes

5. **Practising Certificates** - Introduced by Yvonne Lynch – Society of Actuaries in Ireland
Process
 - Experience requirement and assessing experience

6. **Disciplinary Schemes** - Introduced by Daniel Lapointe – Canadian Institute of Actuaries
 - Discussion on the disciplinary process in the various associations
 - How does the secretariat support the disciplinary committee?
 - What is the budget of the disciplinary committees?
 - Compliance Monitoring

7. **Legal Advice** - Introduced by Daniel Lapointe – Canadian Institute of Actuaries
 - To what extent do the various associations consult with their legal advisors?

8. **Any Other Business**