

ISAP 5 INSURERS ENTERPRISE RISK MODELS

IAA PROFESSIONALISM COMMITTEE REVIEW OF COMPLIANCE WITH DUE PROCESS

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**Professionalism Committee Task Force to review compliance with Due Process for
ISAP 5**

13 October 2016

Status Report on ISAP 5 Insurer Enterprise Risk Models

Strategic Action Plan for ISAPs

		Date	Evidence	Verified (1)	Verified (2)
1.	Consider proposal (EC)		NA		
<i>Note that Executive Committee (EC) should consider whether an IAN would be more appropriate.</i>					
2.	Add to Strategic Action Plan for ISAPs (Council)	3 December 2013	Minutes of Council Electronic Ballot 3 December 2013	JL Lobera 2 September 2016	T Koll 9 September 2016

Statement of Intent

		Date	Evidence	Verified (1)	Verified (2)
3.	Prepare draft SOI (ASC)	26 March 2014	Minutes of meetings ASC 26 March 2014	JL Lobera 2 September 2016	T Koll 9 September 2016
<i>SOI should include: reasons why ISAP is desirable; purpose(s) of ISAP; scope of ISAP (including boundaries), roles to which it would apply and high level indication of proposed content; and confirmation that there is no conflict with principle of subsidiarity.</i>					
4.	Consult on draft SOI (ASC)	11 April 2014	Transmittal letter and draft SOI 11 April 2014 Summary of responses 13 June 2014	JL Lobera 2 September 2016	T Koll 9 September 2016
<i>Member associations should be asked to inform local standard-setter.</i>					
5.	Submit proposed final SOI for approval, together with report on consultation (ASC). <i>Copy to PC.</i>	3 July 2014	Report to Executive Committee and Professionalism Committee from ASC	JL Lobera 2 September 2016	T Koll 9 September 2016
6.	Approve proposed final SOI (EC), submit to Council for ratification	8 July 2014	Minutes Executive Committee conference call 8 July 2014	JL Lobera 2 September 2016	T Koll 9 September 2016
<i>There should be sufficient demand for the ISAP to justify the work to be done in developing it. ASC should provide to EC and Prof Comm a summary of the key issues from the consultation on the draft SOI and the ASC's responses.</i>					
7.	Ratify approval within 9 months (Council)	September 13, 2014	Minutes Council Meeting September 13, 2014	JL Lobera 2 September 2016	T Koll 9 September 2016
<i>Council may invite ASC and EC to submit a modified SOI (-> amend this template if necessary).</i>					
8.	Publicise approval (EC/Secretariat)				
<i>Member associations should be invited to communicate the decision to relevant national bodies.</i>					

Exposure Draft

		Date	Evidence	Verified (1)	Verified (2)
9.	Develop an Exposure Draft (ASC)	7 October 2015	Minutes of meeting ASC 14 & 17 October 2015	JL Lobera 2 September 2016	T Koll 9 September 2016
<i>Any significant revision of scope, compared with final SOI, requires EC approval. Such revisions should be communicated to Council in a timely manner and ratified at the next Council meeting.</i>					
10.	Consult on ED (ASC)	8 October 2015	Memo to all IAA Members, comment deadline 31 March 2016	JL Lobera 2 September 2016	T Koll 9 September 2016
<i>Distribute to member associations. Publish on IAA website. Invite comments from member associations, relevant international bodies and other interested parties. Encourage member associations to consult with their own members, actuarial standard-setting bodies in their jurisdictions, legal advisers and applicable national bodies.</i>					
		Date	Evidence	Verified (1)	Verified (2)
11.	Carefully consider comments received; prepare a comprehensive report on the comments and the ASC's response(ASC)	8 October 2015 till 31 March 2016	Comments noted on IAA web page	JL Lobera 2 September 2016	T Koll 9 September 2016
<i>ASC may include in the report, or in its drafting notes accompanying the proposed ISAP, any items that led to significant debates / divergent views.</i>					
12.	Consider whether re-exposure is necessary (ASC)	15 & 17 August 2016	Minutes of ASC Conference calls currently on approval	JL Lobera 2 September 2016	T Koll 9 September 2016
<i>(If there is re-exposure: amend this template as necessary).</i>					

Development of ISAP

		Date	Evidence	Verified (1)	Verified (2)
13.	Develop proposed final ISAP; publish consultation response and proposed final ISAP(ASC)	18 August 2016	Memo to all IAA Members with deadline September 18, 2016	JL Lobera 2 September 2016	T Koll 9 September 2016
14.	Assess compliance with due process (subject to materiality) (Prof Comm)	➔ this report			

Adoption of ISAP

		Date	Evidence	Verified (1)	Verified (2)
15.	Proposed final ISAP -> EC for approval for submission to Council (ASC)	12 October 2016	Letter from ASC Chair to Exec. Committee	JL Lobera 12 October 2016	T Koll 13 October 2016
16.	Approve proposed final ISAP for submission to Council (EC)	Review of compliance with due process precedes these steps, which are noted here only for completeness.			
17.	ISAP -> to Council - 60 day agenda (EC)				

Additional steps (18. – 22.) if any substantive issues arise out of the final review consultation (see 13.)

		Date	Evidence	Verified (1)	Verified (2)
18.	Address substantive issues arising from the final review consultation (ASC)	12 October 2016	Letter from ASC Chair to Exec. Committee, 13 comments received posted on IAA website and considered in final version of ISAP 5	JL Lobera 12 October 2016	T Koll 13 October 2016
19.	Assess compliance with due process in respect of response to the final review consultation (subject to materiality) (Prof Comm)	➔ updated version of this report			
20.	Proposed final ISAP (as amended) -> EC for approval for submission to Council (ASC)	Review of compliance with due process precedes these steps, which are noted here only for completeness.			
21.	Approve proposed final ISAP (as amended) for submission to Council (EC)				
22.	ISAP -> Council for approval – 30 day agenda (EC)				

		Date	Evidence	Verified (1)	Verified (2)
23.	Adopt ISAP (Council)	Review of compliance with due process precedes these steps, which are noted here only for completeness.			
24.	ISAP promulgated (EC/Secretariat)				

Comments from reviewers:

The ISAP Due Process for ISAP 5 has been thorough, complete and complied with all Due Process requirements.