



## **PENSIONS, BENEFITS AND SOCIAL SECURITY SECTION (PBSS)**

### **Minutes of the 9<sup>th</sup> Meeting of the Committee held on Friday 31 October 2008 from 17:00 to 18:30 hrs in the Aphrodite Room at the Amathus Beach Hotel, Limassol**

#### **1. Introductions and Apologies**

See listing at the end of these minutes.

#### **2. Adoption of Agenda**

The agenda was adopted without change.

#### **3. Minutes**

The minutes of the 8<sup>th</sup> meeting of the Committee, held on Sunday 4 May 2008 in Boston, and the minutes of the Annual General Meeting, held on 7 May 2008 in Boston, were approved.

Action:

The IAA Secretariat would be requested to update the website with the final minutes (MdT). Draft minutes of this meeting will be distributed to the members of the committee (MdT).

#### **4. Review of Joint Section Colloquium in Boston, 4 – 7 May 2008**

##### **a) Financial Shortfall on Boston Colloquium**

The meetings made a financial loss, as was expected due to fewer numbers than expected. The total loss was about 160 000 CAD. Normally the host nation would cover any shortfall and get the benefit of any surplus. In this case we did not have the backing of a host nation.

IACA had offered that PBSS pay less than 1/3 because we have lower reserves, and also that deferred payment be allowed. Deferment will not help us from an accounting perspective, as the amounts due to be paid in later years will appear as a creditor. A total share of CAD 48 000 would make the PBSS appear insolvent at the year-end and it was agreed that we should strenuously seek to avoid such a situation. In response to IACA it had been suggested that we should pay 25% of the loss, possibly spread over 5 years. No response had been received yet.

Some small details of the Boston expenses were still outstanding but we could settle the principle. The next step was to receive a response from Mike Toothman. The matter would be settled by the Chairpersons of the sections. The meeting agreed to 25% and Chris Daykin could agree to that. If more, the issue should come back to the committee.

Action:

Discuss and negotiate with section chairmen (CD).

b) Feedback and review of scientific program and arrangements

The meetings were very successful from a scientific and social point of view. We had not yet seen assessments from the participants.

Action:

Get assessments from Christian Levac (KB).

## 5. Future Colloquia, Meetings, Conferences or Seminars

a) 4<sup>th</sup> PBSS Colloquium in Tokyo, 4-6 October 2009

Tadashi Nakada presented the proposed detail of the colloquium. It would take place in Tokyo at the Toshi Center Hotel on 5-6 October, with a PBSS Committee meeting in the afternoon and a welcome reception the evening of Sunday 4 October. International participants would also be invited to attend the evening party on Wednesday 7 October to celebrate the 20th anniversary of the Japanese Society of Certified Pension Actuaries (JSCPA). The theme of the Colloquium would be 'Actuarial Management of Pensions and Social Security – Past, Present and Future'.

The language of the PBSS meeting would be English, although simultaneous interpretation would be provided into Japanese – only in the main room. The papers would not be translated from English to Japanese or from Japanese to English.

Accommodation options and related costs were discussed. An alternative to the Toshi Center was the Grand Prince Hotel Akasaka. There was also a 5 star hotel within 10 minutes walk. The JSCPA had made a block booking of 60 rooms in each hotel.

An IACA session would be introduced to attract more members. Topics would integrate with main theme. IACA would be guided by Japan as to what would work. IACA is responsible for managing the IACA session (**KB**).

JSCPA had offered to pay for some invitees. They requested that members of the PBSS Section Committee should act as moderators of the various sessions (**All**). The post-retirement sessions would concentrate on pension issues, and not on health care related issues.

The call for papers would be made shortly. This would be done by JSCPA but it would go on the PBSS web-site (**JSCPA**).

There would also be a sub-theme of pensions in the Asian region and some effort would be made to attract papers and active participation from Asian countries. Some 100-150 participants were expected, including 70-90 from Japan. The aim was to have around 30 papers, with about 10 from abroad.

In order to determine numbers in advance, the registration deadline would be August 2009. After the deadline JSCPA could decide whether they could take more. If there were still space then, the deadline for registration could simply be extended on the web-site. The issue of early bird discounts was left to JSCPA. In Boston most people got in at the early registration fee. Christian Levac had done a study on this before, and he might be approached for detail to see if there were any patterns (**JSCPA**). It should be remembered that some delegates, in particular Japanese, might well walk in late.

JSCPA requested Chris Daykin to provide his signature, so that letters of invitation could be sent to Presidents of actuarial societies in East Asia (**CD**). Hong Kong, China and Vietnam should be added to the list presented. It would also be sent to Australia and New Zealand. The letters would go out as soon as information was on the web-site (**JSCPA**).

Companies tended not to pay for younger actuaries. JSCPA were requested to consider bursaries for delegates from low income countries. Priority should be given to people who write papers (**JSCPA**).

Registration was planned to be open at the latest January 2009 – preferably December 2008 (**JSCPA**). On-line registration would be possible on web-site, paid by credit card. JSCPA was responsible for this aspect. Hotel registration would be done through the same web-site. There would be a link to the hotel web-sites to make use of special rates negotiated.

JSCPA would accept all papers unless the topic was completely irrelevant. No scrutineering process was envisaged. But the JSCPA had the right to refuse if a paper was really bad.

Marketing of the event is important. Information should be placed on the IAA website as soon as possible (**JSCPA to request IAA secretariat**). E-mails should be sent to members of PBSS. Request Christian Levac to create list servers to target various groups (**JSCPA to request IAA secretariat**). Should have flyers available at different actuarial meetings, eg Australians have a meeting on 20-22 April in Perth. Should do search of time table to see which conferences were worth targeting. Should keep marketing up and remind people as often as possible. Post slides with pictures on web-site. Slides should also be available at other meetings (**JSCPA to provide**). Presenters could talk on the slides as part of their presentations (e.g. Chris Daykin does a lot of talks around the world). The information should also be put on the IACA web-site. Ken Buffin would liaise with respect to the IACA part. (**JSCPA to provide to KB**)

The basic proposals as set out by Tadashi Nakada were approved. The suggested attendance fee for participants was 100 000 yen and 30 000 yen for accompanying persons.

Action:

See in text above

b) ICA 2010 - Cape Town 7-12 March 2010

The PBSS would be organising a series of sessions for two days during the Congress. Details still needed to be developed. The idea was to structure by section. All papers offered should go to Chris Daykin to ensure that there would not be 2 very similar papers. Choices may well be in conflict. Mike Codron and Peter Withey would call in to the meeting the next day to discuss relevant issues.

The PBSS had been asked to offer a contribution for funding bursaries. ASTIN and AFIR had promised 25000 CAD. In view of the financial situation of PBSS after settling the Boston Colloquium shortfall, it was unlikely that any contribution would be possible. IACA would probably grant 12000 CAD, and may be prepared to do that on behalf of IACA and PBSS.

Action:

Discuss risk of conflicts between sessions with Desmond Smith (CD)

c) Plans for 2011 and 2012

There had been some discussion at the meeting of Chairs of Sections about the possibility of two multi-section events in 2012. It had been proposed that PBSS would team up again with IACA and IAAHS. An offer had been received from India to host the three section Colloquium in 2012. There would be a separate Colloquium for ASTIN, AFIR and IAA LIFE.

We should identify a host association for 2011 quite soon. The colloquium in 2011 would be a PBSS meeting only, and it would preferably be held in a European country. Possible hosts to be considered, where the pensions sector is well-developed, would be Netherlands, Ireland, Switzerland and Germany. If anybody heard of volunteers, the information should be conveyed to Chris Daykin.

Action:

Discuss possibility of hosting PBSS Colloquium 2011 with European countries (CD)

## 6. Finances

The Treasurer, Junichi Sakamoto, presented the financial statements, which showed a balance of funds at 30 June 2008 of CAD 49 821, with creditors of CAD 2 170 and deferred revenue of CAD 400. The losses incurred on the Boston meeting had not yet been accounted for. Excess of

income over expenses per year was about CAD 8000. That amount was available for the shortfall, else we would be eating into reserves.

We might wish to increase the dues. However, if dues were too high it would discourage membership. CAD 40 had been in place for a very long period for all the sections. CAD 60 might well be a limit. This would be discussed at the section chair meeting. There should possible be a concerted effort that all sections dues be increased to the CAD 60 level. If that were to be the case, we could have a higher administration charge. We needed to pay fair value for the secretariat - the CAD 5 was too low to cover the cost. Increased dues would be proposed at the AGM to be held in Tokyo.

Action:

Discuss dues at Section Chair Meeting (CD)

## **7. Membership**

### **a) Current statistics**

Statistics prepared by the IAA Secretariat in September 2008 showed 423 members of the PBSS in 2008. The total in 2007 was 394 and included 39 new members who attended the Helsinki Colloquium and whose membership fees were paid out of the surplus of the Helsinki meeting. They would now have become part of the membership listed by countries, if they had paid renewal fees for 2008.

Action:

None

### **b) Plans for membership growth**

There was potential for considerable growth in the number of members and the Committee considered that it would be realistic to aim to get the membership up to at least 1000.

We needed to ask Christian Levac to investigate whether there was continuity in membership. It was desirable that associations should include Section membership as part of their fee letters.

Action:

Ask Christian Levac about continuity (MdT)

Discuss with own associations to include section dues and membership on renewal letters (All)

### **c) Value proposition**

We run colloquia, but very often younger members cannot attend.

Chris Daykin had done some work. Discussions had been held with Christian Levac on enhancing the PBSS web-site. We needed to identify topic areas with papers available in pdf format. We could also consider other papers, eg World Bank. If we could not post the paper, we could possibly have a link to the relevant paper.

The web-site would also have search engine. Chris Daykin drafted a list of topics that could be of interest to members. All members of committee should suggest papers for each topic on the list provided by Chris Daykin. In addition, feedback should be provided to Chris Daykin on whether they were the right topics and whether other topics should be added.

The papers should be a mix of formal papers, issue briefs, commentaries, slide shows and papers not yet published. This would be useful, but is not easy task. Many of these would be available on the internet already. It was amazing what you could find on Google.

Must be members only web-site, else no value proposition.

The Webinar concept was discussed. It could add value and enhance the section. It was also a good revenue generator. Rob Brown would contact agencies that do it regularly to enquire about aspects like cost and logistics. It was essential that the topic must be a hot-topic, and it did not have to wait for next colloquium.

Action:

Send draft list of potential topics to members of committee (CD)

Comment on list, and suggest papers/presentations/documents (All)

Contact agencies about webinars (RB)

## **8. Cooperation with ISSA, ILO and other organizations**

There continued to be good cooperation. The Technical Committee for Statistical, Actuarial and Financial Studies of the International Social Security Association (ISSA) had held a seminar in Cyprus on 30-31 October 2008, immediately prior to the IAA Council and Committee meetings. The 16<sup>th</sup> International Conference of Social Security Actuaries and Statisticians would be held in Ottawa in 2009 on 16-18 September 2009. It was a pity that it was so close to the Tokyo colloquium.

Action:

None

## **9. Website and information exchange**

Due to time constraints the issues were not discussed in any detail.

## **10. Task Force on Sections**

The Task Force had finished their work. It would be presented to Member Services Committee in Limassol. The paper was relatively balanced. It was mostly supportive of how the IAA could take sections forward and how they could be integrated more into the IAA. Committees should be able to think up blue sky research topics and then to pass them on to the Sections to include in calls for papers and to discuss at colloquia. The synergies should be exploited rather than having separate agendas. Sections have a vote each at IAA and there is no proposal to change this, although there was discussion in the Task Force about whether the Sections should continue to be represented on the Executive Committee.

Action:

None

## **11. Next Meeting**

The next meeting of the PBSS Committee would be held in Tallinn, Estonia during the IAA Council and Committee meetings, which were scheduled for 27-30 May 2009. We definitely needed 2 to 2.5 hours. The next meeting thereafter would be held in Tokyo. There would not be a meeting during the IAA meetings in India.

Good wishes were extended to the JSCPA on organising their colloquium.

Chris Daykin  
Chairman, PBSS  
12 November 2008

**Meeting of  
IAA Pension, Benefits and Social Security Section  
Friday, 31 October 2008  
Limassol, Cyprus**

**Attendance**

**Present**

Chris Daykin  
Neil Parmenter  
Robert Brown  
Ken Buffin  
Marius du Toit  
Hillevi Mannonen  
Tadashi Nakada  
Junichi Sakamoto

**Regrets**

Alf Gohdes  
Deborah Cooper  
Rodrigo Ibarra  
Geoff Rashbrooke  
Eduard Ponds  
Esko Kivisaari

**Observers**

Mr Yasuyuki Fujii, Japanese Society of Certified Pension Actuaries  
Mr Kouichi Kojima, Japanese Society of Certified Pension Actuaries  
Mr Yoshihiro Oyama, Vice-Chair, Pension and Employee Benefits (Chairman of Program Committee, Tokyo 2009)