

**IACA Committee Conference Call  
3 October 2006**

**Attendance**

Committee members in attendance were:

Mike Toothman, Chair  
Hideyuki Yoshida, Vice-Chair  
Adrian Waddingham, Past Chair  
Margaret Sherwood, Secretary/Treasurer  
Ron Walker, Executive Director  
Ken Buffin  
Morten Harbitz  
Brent Walker – part of meeting

Committee members absent were with regrets:

Catherine Nance  
Janina Slawski  
Alexander van Stee  
Emmanuel Tassin  
Andrew Vaughan

Committee members absent were:

Liyaquat Khan  
David Oakden  
Segundo Tascon  
Paul Thornton  
Horst Zimmermann

**FUTURE  
ACTION**

1. **Conference Call.** Ron Walker will contact Christian Levac to put Brent Walker back on the e-mail list. Ron Walker
2. **Meeting Minutes.** Minutes could not be approved because there was not a quorum present. Minutes from the 15 March 2006 conference call, 28 May 2006 meeting, 2 June 2006 Biennial General Meeting, and the 2 June 2006 meeting were discussed.

Margaret Sherwood will make changes discussed so far and send them to Ron, who will circulate to the IACA Committee for comments. After a two-week comment period, Margaret will make changes, and Ron will circulate them for a two-week e-mail vote. After they are approved Margaret will ask Christian to post them on the IACA website. Margaret Sherwood and Ron Walker

### 3. **Financial Update.**

Adrian Waddingham will send Margaret details of the expenses for which he is to be reimbursed: Adrian Waddingham

- Max Lander Award Plaques (two)
- IACA dinner
- Hotel bills for Irena St. Johns Brooks and Mr. Hopenwrath

The total of these should be about 2,000 pounds.

The Paris lunch expense was confirmed. Margaret will relay this to Nicole Seguin. Margaret Sherwood

The Max Lander Award included a gift for \$1,000 to the charity of Jim MacGinnitie's choice. Jim said that we would match this. Ron will follow up with Jim on what that charity will be. Then he will relay this to other Committee members who may wish to make a similar contribution. Ron Walker

Margaret will re-send to the IACA Committee the four-year budget noting that the 2006 budget has been approved. At the November 2006 meeting, Margaret will have an updated 2007 budget for approval. Margaret Sherwood

The IACA statements and moving money to a higher yield fund are behind in the IAA office due to illness. Margaret has requested that these be caught up soon and will follow up. Margaret Sherwood

### 4. **Administration.**

**Honorary Members.** Christian gave Ron a list of 60 honorary members. Adrian asked Geoffrey Haywood for a list. Geoffrey does not have one. The original IACA Bylaws had all retired members as honorary with a reduced fee schedule. This is not addressed in the current Bylaws. Ron will work on a policy that makes sense for presentation to the IACA Committee. Ron Walker

Margaret will ask the IAA if anyone is paying reduced dues. Margaret Sherwood

**Bylaws.** Ron will ask Christian to post the new IACA Bylaws posted on the IACA website. Ron Walker

**Current Membership.** Ron will circulate to the IACA Committee a new membership list when he gets it from Christian. Ron Walker

5. **Voting.**

The Chair will vote his conscience after getting at least the Executive Committee's comments.

6. **Meetings After Paris.**

- a. 22-25 October 2006 – CCA – Rancho Mirage** – Mike Toothman will talk to Fred Kilbourne, current CCA President, to get a slot during the opening session to speak about IACA and permission to put IACA handouts in the attendee packets. Adrian Waddingham will forward a copy of the handout he prepared for the ICA 2006 meeting. Mike will prepare a similar handout for the CCA meeting. Mike Toothman and Adrian Waddingham
- b. February 2007 – Gatwick** – Adrian will talk to Andrew Vaughan about whether it is too late to put together a program for this. The time is available. Adrian Waddingham and Andrew Vaughan
- c. 9-12 October 2007 – EAAC – Toyko** – The EAAC Program Committee meets next week. Hideyuki Yoshida will attend. Brent Walker offered to help with the IACA portion of the program. Hikeyuki Yoshida and Brent Walker
- d. 21-24 October 2007 – CCA – San Antonio** – The CCA Annual Meeting Committee will meet in late January or early February 2007. No one has been assigned to this meeting yet.
- e. 2008 IACA Biennial Meeting – Boston?** – Mike will talk with the PBSS and IAA Health Sections, both of which have expressed interest in a joint meeting with IACA in Boston in June 2008. After this is firmed up, then Mike will ask the CCA if it wishes to participate. Mike Toothman

7. **Function Committee Mission Statements, Membership, and Current Priorities**

- a. Professionalism Committee** – This is postponed to a later meeting due to Jay Jaffe's absence.
- b. Publications and Research Joint Committee** – A reprint of Irena St. Johns Brooks report on the IACA 2006 Biennial Meeting will cost about 700 pounds. Ron will follow up. Margaret will see that the invoice gets paid when it arrives. Meanwhile, Mike will send out a copy of what Irena sent him, which may not include the exhibits. Ron Walker, Margaret Sherwood, and Mike Toothman
- c. Membership Committee** – Dave Oakden needs to resign as he is now a regulator. Mike will work on getting another Canadian for the IACA Committee and to chair this committee. Mike Toothman

8. **Max Lander Award.**

The IACA Committee will talk about a second named award at its next meeting. Mike will follow up with Brent on criteria for the Max Lander Award and the potential new award. Mike Toothman and Brent Walker

9. **Conference Call Schedule.**

Only Adrian, Hideyuki, Ken Buffin, and Morton Harbison will attend the IACA Committee Meeting in Scotland, and the latter two have conflicts with other committee meetings. Mike will attend if his conflicts clear. If Mike can not attend, Hideyuki will attend in Mike's place the Friday night meeting with a one-page report, the Saturday lunch, and the Council Meetings. There may be other meetings Hideyuki will have to attend on Mike's behalf. Mike will get a list of all such obligations and ask permission for Hideyuki to attend them. Mike Toothman and Hideyuki Yoshida

Ron will ask Nicole for a phone hook-up so that the non-attending IACA Committee members can participate. That meeting is Saturday 18 November at 8:00 am Central time. Ron Walker

There also will be an IACA Committee Conference all on 9 January from 6:00 to 7:30 am Central time. Ron will arrange this. Ron Walker

The next IAA meeting is April in Mexico. Ron will set the time of that meeting with Nicole to have as few conflicts for IACA Committee members as possible. Ron Walker

The IACA Committee also will need a conference call in June 2006.

10. **Officers.**

The Secretary/Treasurer position is limited to four "years" by the Bylaws. Margaret took this position at the 2004 Biennial meeting. If she completes four "year" terms, she will be leaving this position at the same time as the President and President-Elect change. She suggested that there be a one-time three- of five-year term so that this position will be offset from that officer change. The Executive Committee will think about this. Executive Committee

Ron Walker asked that there be a new Executive Director take over at the 2008 Biennial meeting.