

**D R A F T**

## **IACA Committee Conference Telephone Call**

**10 March 2004**

**Present:** Brent Walker  
Adrian Waddingham  
Ron Walker  
Hideyuki Yoshida  
Horst Zimmermann  
Jay Jaffe  
Paul Thornton  
Clare Zuber  
Ruud Sprenkels

**Apologies:** Mike Mills

1. Brent Walker had circulated on 10<sup>th</sup> March an e-mail with a budget and an address for the web registration site (on the Australian Institute web site).
2. Brent reported that we have lost two prospective speakers from the programme: Messrs Reiche and Heller.
3. The PBSS programme is still bare, but they are also calling for papers to flesh out their programme. Brent will contact Chris Daykin for these details. We also need mini biographies for the speakers on the programme details and Clare Zuber confirmed that these would be added.
4. The Wednesday parallel sessions still have some speaker gaps. There was a general feeling to reduce the parallel sessions from three options to two. This was left to Brent's discretion.

Brent Walker was not yet in contact with Mike Ross in Hong Kong. We were keen to include an insurance stream in the programme but this was still proving difficult.

5. It was agreed that Brent and Clare could use their discretion to attract sponsors.
6. Clare was asked to write to all speakers to reconfirm their details and ask for their speaking aids needs (ie projectors etc).

7. The website will go live around the 12th March and the electronic registration will soon be live (within one week). When this has happened, there will be an e-mail blitz of all members of IACA and PBSS, and also the members of the COA, SOA (small section) and ACA associations.

Indeed the blitz should go to all IAA members.

Paul Thornton has a list of contacts of associations in twelve countries and was happy to circulate details as soon as possible (he agreed to let Ron Walker have these details). The twenty or so Presidents of the Actuarial Societies in Asia are also being urged to come: Brent will issue them all with personal invitations (Christian LeVeque should have the list).

8. We considered the administration fee agreement with the Australian Institute. After discussion this was agreed, but Brent was also asked to seek a revision to the “deficit clause”: it was felt that any deficit should be 40% IACA, 40% PBSS and 20% the Australian Institute itself.
9. The budget was also reviewed. Clare Zuber agreed to recheck the room hire charges – and in particular for the “empty” day on Tuesday. Clare also agreed to provide a sensitivity analysis to indicate the potential loss if we only get 70% of target attendees.
10. Ron Walker had been in discussion with Mike Toothman on the proposed constitutional changes. Committee members were asked to comment as soon as possible by e-mail when Ron circulated a draft new constitution. Ron also agreed to include a first draft of an announcement to members about the changes.
11. Mike Mills would arrange a further telephone conference for 31 March (1<sup>st</sup> April for those in the East) at the usual time.
12. Finally Brent confirmed that he would invite heads of firms from around the world to a special Sunday afternoon meeting. Paul Thornton advised that they ought to have a serious agenda (including but not limited to conflict issues). Jay Jaffe pointed out that once we had assembled them in Sydney, we must use the opportunity to seek their views on the IACA they would like to see.