

# Minutes of the Actuarial Educators Subcommittee Conference Call

5 July 2011

## Attendees:

Andrew Gladwin, Chairperson

Curtis Huntington

Iain Macdonald

Eduardo Melinsky

Pete Murdza

Jim Daniels

John Sheppard

Ian Senator

Christian Levac, IAA Secretariat

## 1. Minutes

The minutes of the previous were not available yet. Christian confirmed that both sets of minutes will be prepared and approved at the next call.

Curtis reported that some individuals who have joined recently have not gotten the Newsletter. Because the individuals joined after the announcement was sent, they would not have been included on the distribution list. Christian will do a comparison of the membership list as it stands now and the announcement list. He will send a follow-up message to those individuals with a copy of the Newsletter.

## 2. Website

It was suggested that perhaps Terms of Reference could be a sub-item of the ABOUT section. Jim asked whether individuals who joined received an automated email after submitting the membership form. Christian could not confirm immediately whether that was done. A NEWSLETTER tab will also be added.

*Secretarial Note: The Terms of Reference and Committee buttons were combined under a new GOVERNANCE button. The June Newsletter has now been moved to the NEWSLETTERS tab.*

Christian confirmed that at the present time, 93 individuals had signed up via the membership form, which represented an increase of 50 additional members since the last announcement for the Newsletter.

Curtis indicated that he would bring hard copies of the Newsletter to the US and UK educators' conference.

Christian indicated he would work on the membership directory in the coming weeks. The mock-up would be circulated to the subcommittee for testing prior to going live.

John was asked to send the papers from the Australian conference. Curtis will look at papers from past ARC conferences which might be useful for the website as well.

### **3. Regional Meetings**

Andrew and Curtis are able to present at the IAA Fund meeting in Zagreb which will take place on 3-4 October. Andrew will use a previously-used AEN presentation with updated contact for the Zagreb meeting. The same presentation could be used for the meetings taking place afterwards.

Andrew confirmed that the Kenya meeting has been confirmed for early November. Andrew will be in Nairobi in August and will look into the planning details. He is planning on presenting on the AEN.

Andrew will provide the presentation to Eduardo for translation prior to the Colombia meeting.

### **4. 2013 Conference**

Christian will contact the Dutch association to discuss the possibility of a conference taking place in conjunction with IAA/ASTIN meetings.

### **5. AWB Education Projects**

Pete reported on a possible project in Eurasia with USAID to establish an advisory group to assist in the development of exam preparation material. It is expected that an announcement will be sent by the end of this month and AEN members will be included in the circulation, however, in order to participate, they would need to join the AWB.

Another project with the Actuarial Society of Tanzania (AST) is in a formative stage. The AST and the University in Dar-es-Salaam wish to develop a program in actuarial science at the University and require full time instructors. A member of the AWB education subcommittee is overseeing the project and assistance from an AEN member would be helpful. A similar need also exists in Mongolia. Iain indicated that he has a colleague currently working in Dar-es-Salaam. Iain will share with Pete the details of his colleague. Pete will also provide information on the AWB projects to Eduardo.

### **6. Membership List**

Christian did not have the exact number on the circulation list, but he estimated that it was approximately 300 individuals.

*Secretarial Note: As of the date of the meeting, the list stood at 301 members and as of August 18, it had grown to 316.*

### **7. Newsletter**

Andrew indicated that the next Newsletter would be sent in September. It was suggested to include reports on the UK and North American actuarial conferences, which Curtis agreed to write.

### **8. Next Meeting**

The next meeting will take place in early September and Christian will circulate a doodle.