

## Subcommittee for Actuarial Educators

Conference Call, 18 January 2011 @ 20:00 GMT

### Minutes

1. *Welcome and introductions*

Andrew Gladwin welcomed the subcommittee members to the first conference call of 2011 and proceeded with a roll call of the attendees.

2. *Approval of last conference call minutes (1 November 2011)*

Minutes approved as presented.

3. *Feedback on actions in last minutes*

- Website: The website is now in a functional state and can be shared with contacts. Additional resources can still be added to it and subcommittee members are encouraged to share any that would be appropriate
- Membership list: Verónica verified that Jim Daniel's list of contacts has been added to the listserver for the AEN. Jim also encouraged other individuals to join the AEN and their names have been added to the listserver.

4. *Website –update on developments*

A form will be added to the website that will allow interested persons to [join the AEN – attached](#). A request was sent to subcommittee members listing the elements to be included in the form. David Wilmot responded prior to call requesting the inclusion of specialty areas of teaching/education. The rest of the subcommittee is encouraged to review and provide further feedback, especially to inform the speciality areas.

John Shepherd suggested also adding another item on the list: “aspect of teaching”. This would include curriculum development, assessment, development of learning materials, etc. Registrants should be able to select more than one choice.

On education resources, John offered to contact presenters at the Australian colloquium to request permission to add their presentations and papers to the resources page on the website. Andrew suggested that this invitation should be submitted to other presenters from other conferences as well in order to increase the resource base.

Finally, the members of the subcommittee noted that there is no link to the AEN website from the Subcommittee for Actuarial Educators page in the IAA website. Andrew requested that the Secretariat add a link so that users of the sites will be able to go back and forth between the two sites.

Action item 1: submit further suggestions on the form via email to the Secretariat by January 26 – subcommittee members

Action item 2: contact presenters to request permission to include their papers and presentations on the AEN website – John Shepherd

Action item 3: Include links between the AEN and IAA websites - Secretariat

5. *Involvement in regional meetings – Zagreb and others*

There are three regional meetings in emerging actuarial countries planned for 2011:

- a. Colombia in early September – the Latin America Subcommittee and IAA Fund will start planning this seminar soon. Andrew requested that the Secretariat follow up with Eduardo Melinsky, as a member of this subcommittee as well as the Latin America Subcommittee to ensure the AEN is involved and represented at this seminar.
- b. Zagreb Seminar in early October – the IAA Fund and A&A Committee are planning to hold this seminar for the Balkan associations. Andrew is planning to attend the Zagreb Seminar at this time. There are no further developments to report on this seminar at this time.
- c. Kenya in early November – Patrick Weke from Kenya is also a member of this subcommittee; Andrew also plans to attend. There were no current developments to report on this seminar.

Action item 1: Follow up with Eduardo Melinsky regarding participation in the Colombia seminar – Secretariat

6. *Future meetings of actuarial educators –update and publicity*

Other meetings and presentations taking place are:

- a. Curtis Huntington will be making a presentation for the Slovenian association prior to the IAA Council and Committee Meetings in Zagreb.
- b. David Wilmot will attend the 13<sup>th</sup> Global Conference of Actuaries in India, February 20-22, 2011. Ian Senator will follow up with him to request information about his participation.
- c. The 46<sup>th</sup> Annual Actuarial Research Conference will be held at the University of Connecticut conference on 11-13 August 2011. Next year, the 47<sup>th</sup> Annual Actuarial Research Conference will be held at the University of Manitoba in Winnipeg, Manitoba, Canada on 1-4 August 2012.
- d. The UK is probably reviewing whether to hold a conference this year given the attendance last year.
- e. The Australian conference will likely be held in November, but details have not been released yet.

Action item: Add these events (where scheduled) to the Actuarial Events Calendar – Secretariat

7. *Membership list –update and communication with members*

This item is to discuss best ways to communicate with members as well as to how to increase the member base of the AEN.

Currently, the Education Committee (EdC), the Advice and Assistance Committee (A&A), and the Executive Committee (EC) of the IAA are discussing the IAA's goals in actuarial education. As part of this discussion, the EC, EdC and the Strategic Planning Subcommittee held a joint conference call on 13 December 2010 (please see the [attached notes](#) from the call). During the conference call, which was an exploratory meeting, the role the AEN could play was discussed. The AEN and the Subcommittee for Actuarial Educators are seen to have an important role to play, which should be communicated to associations and educators when the AEN goes out to seek to increase its membership/network of contacts.

A draft communication to IAA member associations will be prepared to ask for additional contacts in education. Andrew will prepare the initial draft with Verónica; the draft will be shared with the subcommittee for comments. This should be done by the first week of February.

Action item 1: Prepare a draft communication to go to IAA member associations soliciting contacts in education who may be interested in joining the AEN. This letter will be shared with the subcommittee for comment by the first week of February – Andrew Gladwin, Secretariat.

Action item 2: Provide feedback and comments on the letter for IAA member associations requesting contacts in education – Subcommittee members.

Action item 3: Provide Andrew a current list of membership to Andrew Gladwin – Secretariat.

#### 8. *Any other business*

##### Africa

The Actuarial Society of Zimbabwe has submitted a request for assistance to the A&A Committee related to setting up an actuarial degree program in Zimbabwe. Based on the nature of the request, their needs could be addressed by A&A, the AWB Section and the AEN since they are looking for volunteer educators to assist them in lecturing as well as setting up a program.

Andrew has had contact with this association as well and will be following up. However, the Actuarial Society of South Africa has been unable to assist in this request because of its own demands on the new education system it has implemented.

This request brings to light the possibility of cross-over between A&A, AWB and the AEN. John suggested that the AEN should establish a link with the Education Subcommittee of AWB to explore ways to collaborate on these items. To note, the AWB focuses on short-term education projects – lectures and conferences where they are invited to present.

The AWB Education Subcommittee has a new Chair, Pet Murdza. Verónica will put Andrew and Pete in contact so that they can discuss cross membership.

Action item: Establish contact between Pete Murdza, Chair of the AWB Education Subcommittee and Andrew Gladwin – Secretariat.

## Asia

The A&A Committee recently established the Asia Subcommittee as part of its regional subcommittee structure. The Asia Subcommittee will have its first meeting via conference call in the next few weeks. Activity will start to rise in the region because of interest in the region. For example, A&A has been providing guidance to the Institute of Actuaries of Korea, which is working towards becoming compliant with the IAA's Education Requirements so they can move into Full Member status.

### 9. *Next conference call meeting*

The next conference call will be in the middle of March in order to prepare an activity report for the Education Committee. Andrew will not be attending the Sydney IAA Meetings, so Curtis Huntington will be presenting on his behalf; John Shepherd will also be available to attend the meeting as an observer. No meeting of the AEN or this subcommittee is planned for Sydney

### 10. *Summary of Action Items*

	<i>Action Item</i>	<i>Assigned to</i>
1.	submit further suggestions on the form via email to the Secretariat by January 26	Subcommittee members
2.	Contact presenters to request permission to include their papers and presentations on the AEN website	John Shepherd
3.	Include links between the AEN and IAA websites	Secretariat
4.	Follow up with Eduardo Melinsky regarding participation in the Colombia seminar	Secretariat
5.	Add actuarial education events (where scheduled) to the Actuarial Events Calendar	Secretariat
6.	Prepare a draft communication to go to IAA member associations soliciting contacts in education who may be interested in joining the AEN. This letter will be shared with the subcommittee for comment by the first week of February	Andrew Gladwin, Secretariat.
7.	Provide feedback and comments on the letter for IAA member associations requesting contacts in education	Subcommittee members
8.	Provide Andrew a current list of membership to Andrew Gladwin	Secretariat
9.	Establish contact between Pete Murdza, Chair of the AWB Education Subcommittee and Andrew Gladwin	Secretariat

**Attendance:**

Andrew Gladwin, Chairperson

Jim Daniel

Curtis Huntington

Ian Senator

John Shepherd

Verónica Sánchez