

**International Actuarial Association
Advice and Assistance Committee Meeting
11 October 2010 – 8:30-13:00
Vienna, Austria
Minutes**

1. Bob Conger, the Chairperson of the A&A Committee welcomed all participants, visitors and new members:
 - David Goodsall (Institute of Actuaries of Australia)
 - Natalie Haanwinckel Hurtado (Instituto Brasileiro de Atuária (IBA))
2. The [Minutes](#) of the meeting of the Advice and Assistance Committee held in Cape Town, March 2010 were approved as presented
3. The Agenda was reviewed and approved as presented; no changes or additions were requested.
4. Presentation of the [Actuarial Educators Network](#)

Andrew Gladwin, Chair of the Subcommittee for Actuarial Educators of the Education Committee presented on the newly formed Actuarial Educators Network (AEN). To see his presentation, follow this link:

http://www.actuaries.org/CTTEES_AA/Documents/Vienna_4_AEN.pdf.

The AEN is seeking to increase its membership base, though it was clear that membership in the AEN did not imply membership in the IAA or an endorsement of qualifications. The purpose is to increase the knowledge- and resource-base in global actuarial education. In other words, membership in the AEN does not imply that members are considered fully qualified actuaries by default.

The AEN is also interested in finding opportunities to collaborate with A&A on activities related to education. For example, the AEN has requested funds through the Education Committee to participate in the Zagreb seminar in October 2011. It is also asking the A&A Committee to share contacts in actuarial education in order to increase the membership base of the AEN; the AEN will also be sending a request to all member associations to submit names, with permission, of actuarial educators in their countries. Another source of contacts for the AEN would be the IAA Fund lists.

5. Discussion and Brainstorming Session: [International Actuarial Education Program](#)

The idea of creating the International Actuarial Education Program is borne out of the need to support smaller associations in tapping existing educational resources in order to build their education programs. As a first step, there is a need to create a database of education resources from around the world. The purpose of this discussion is to explore what this database would contain. The [attached](#) document includes various questions in order to generate discussion.

The database would include information related to basic education rather than credentialing, though pathways to credentialing may be added. It may also include CPD information as this would be beneficial to practicing actuaries in areas where these resources are not readily available.

The database would contain a listing of educational resources rather than the resources

themselves, as these are normally subject to copyrights. For example, if textbooks are listed, the information included would be bibliography and possibly the table of contents rather than the content of the textbook itself.

The maintenance of this tool should also be considered in deciding whether to build it. Educational resources change constantly and may cause the database to become outdated fairly quickly. To avoid this situation, a suggestion was to build an index of appropriate search words that would lead users to the information they seek through online search engines, like Google. However, one limitation is that there are still smaller associations in areas where Internet access is limited or restricted, so they may have a challenge using such an index.

Other inclusions may be resources from associations, such as the search tool shared between the [US-Canada-Mexico](#). Permission to use these resources will be requested prior to inclusion.

The task force formed during the Cape Town meeting to look into the International Actuarial Education Program will continue to lead this initiative. As a first step, the task force will write a discussion paper to be presented at the A&A Committee Meeting in Sydney, April 2011.

6. Upcoming Activities:

- 2nd CIS Actuarial Congress and 3rd Actuarial School, Almaty, Kazakhstan, October 2010

Chris Daykin reported on the upcoming 2nd CIS Actuarial Congress to be held in Almaty Kazakhstan from 25-30 October 2010. The program will include various speakers from the IAA as well as a one-day professionalism course. It will be primarily attended by actuaries in Kazakhstan, but others from the region have been invited. The IAA Fund has offered bursaries and A&A will cover travel expenses for presenters. The topics to be covered will include professionalism, ERM, developing associations, social security, pension-related topics, risk evaluation, etc.

- Zagreb Seminar, September 2011

During the International Actuarial Congress in Cape Town, there was an opportunity to meet with delegates from Balkan countries who expressed their interest to organize a regional meeting in Zagreb. Since meeting in Cape Town, there has been contact with additional countries in the region.

While specific topics have not been identified, the general idea of holding a seminar in conjunction with the IAA Council and Committee Meetings has been positive. The plan is to have a two-day event in English that may include the following topics:

- Role of the actuary and actuarial functions
- Organization of education, including CPD
- Becoming a member association of the IAA

The Hrvatsko Aktuarsko Društvo – the Croatian association – has agreed to host the meeting. The A&A Committee has been asked to identify countries in the region which should be invited; a planning meeting will be held the day following the A&A meeting in Vienna and A&A Committee members are invited to attend.

7. [A&A Terms of Reference Revision](#) – Discussion

The Executive Committee has asked the A&A Committee as well as others to take a comprehensive review of their terms of reference to ensure they align with the IAA's Strategic

Objectives. This first revision – [attached](#) – is for discussion purposes. The A&A Committee is asked to consider if this revised version adequately addresses the mandate of the committee as well as the IAA’s Strategic Objectives.

Furthermore, the A&A Committee will also be placing more emphasis on helping existing associations develop and further advance. The focus would be on both Associate and Full Members, while still maintaining active in the development of new associations. One suggestion to consider, which arose through the committee discussion, is providing support for regional actuarial associations since this approach may provide greater economies of scale.

8. Discussion and Brainstorming Session: [Mentorship](#)

In Hyderabad, the A&A Committee discussed the development of tools to offer mentorship to small associations. However, it has been discovered that there are various initiatives in which this support is already offered and that tools may not be necessary. Instead, the A&A Committee could be more organized in the way it offers and encourages mentoring relationships. This can be done through the regional subcommittees as well as through member associations that have an affinity to associations in need of a mentor. Since needs will vary, more than one member may be needed for a particular association; this may depend on the subject of mentoring need – e.g., questions regarding education and formalization of the profession may require different mentors.

In order to move forward with this initiative, the Chairs of the regional subcommittees will develop a target list of where mentors are needed in each of the regions represented by their subcommittees; then based on this list, they will be able to provide feedback on the types of resources that are needed. In the meantime, Dave Pelletier will work with the IAA Secretariat on the conclusion of the Information Kit revision.

9. Overview of the AWB-A&A Task Force – For Information

The AWB-A&A Task Force was set up to take an in-depth look at a variety of issues related to the Actuaries Without Borders Section of the IAA. Specifically, the task force will consider the following items:

- The fit between IAA strategic objectives and AWB activities and suggestions for remedy in case of disconnect.
- The potential for scope overlap, conflict, and synergy between AWB and other IAA entities, and the existing mechanisms and processes for addressing and resolving any such potential overlaps and conflicts and for leveraging potential synergies
- The risks that AWB activities create for the Section itself and for the IAA as the legal entity that bears the ultimate responsibility
- AWB’s operational and governance framework, and the ability of such a framework simultaneously (a) to effectively and efficiently pursue its mission, objectives, and activities; and (b) to appropriately recognize and address the constraints and limitations inherent in operating within the IAA
- The extent to which IAA leadership might seek to encourage, support, or constrain the activities of AWB to align with IAA strategies, policies, priorities, and constraints; and the mechanisms for doing so
- The affordability and accessibility of insurance coverage for AWB activities
- The approach to accessing/providing on a cost plus basis, the staff, technology, financial and other similar infrastructure resources that are needed to effectively support AWB’s activities, including those activities that have particular synergy with other IAA functions

Its objective will be to provide conclusions and recommendations on the following points:

- Best serve the public in geographical areas where there is a lack of actuarial resources
- Be supportive of AWB's ability to pursue its mission while supporting IAA strategic objectives
- Give confidence to IAA leadership that that IAA can manage potential risks and conflicts that may otherwise detract from the IAA's effectiveness
- Incorporate mechanisms to ensure that the risks can be monitored and effectively maintained within IAA risk appetite
- Avoid conflicts on policy issues, governing rules, regulations and principles, including inter alia the subsidiarity principle
- Most effectively utilize the time, talents, and energies of volunteer leaders and staff resources

The task force began its work in June 2010 and is envisioned to complete its final report by the end of January 2011.

10. Supranational Relations Subcommittee Discussion: the World Bank and the A&A Subcommittees

Ken Buffin, Chair of the Supranational Relations Subcommittee, presented on the World Bank with two objectives:

- I. To introduce the World Bank to the A&A Committee: its goals, objectives, and activities
- II. To identify opportunities to align the objectives of the regional subcommittees to the work of the World Bank, as well as opportunities to carry out joint projects

The World Bank in part of a family of three major organizations of the Bretton Woods Group of the United Nations, formed in the 1940s. The three are the World Bank, the International Monetary Fund, and the World Trade Organization. These three have a lot of influence and power on the World economy.

The World Bank has three distinct entities:

- I. The International Bank for Reconstruction and Development (IBRD)
- II. The International Finance Cooperation (IFC)
- III. The International Development Association (IDA)

All three have specific targets to their client-base. The IBRD works with the governments of member countries on project-specific activities guided to influence policy development in major areas that include infrastructure, environment protection and culture development. They also work in the area of human development and protection, which is of particular interest to actuaries because it includes work in the areas of social security, health care, provision of insurance and the financial and non-financial sector. The IBRD is involved in the institutional governance and development area, which includes the insurance sector and regulatory environment. Its particular targets include poverty reduction in the middle income to poorer countries; it operates through loans as well as advisory/ technical advice services.

The strategic objectives of the World Bank include the creation of favourable investment climates in each of the areas as well as to empower the World's poor. These initiatives are met through sustainable development in the areas of job creation, infrastructure and social services. These objectives align to the [United Nations Millennium Development Goals](#) (MDG). These MDG have been translated to specific projects and objectives with a regional focus

One of the areas that has become of specific focus both to the World Bank and International Monetary Fund is financial stability, with a lead by the Fund.

Because of its regional structure, the World Bank has specific targets for Latin America, Asia and Africa, which is the parallel between it the A&A's regional subcommittees. Their targets include:

- The development of financial institutions
- The development of insurance capabilities, specifically to encourage the utilization of microinsurance; and in the insurance and pensions area to address the provision of annuities and lifetime income
- In health care, the provision of the service and financing
- Social security is high profile in the development of social security systems

One of the challenges the IAA has faced with the World Bank is the need to develop new relationships because of change over in their staff; the long range objectives and have not changed. To address this, the IAA has been working with the World Bank on the establishment of a memorandum of understanding so that the relationship between the two organizations will continue in spite of any staff changes on both sides.

How can the World Bank collaborate on these issues with the regional subcommittees? Are there areas of common interest? In recent meetings, the World Bank has identified various common areas to the IAA in the technical areas, but the question is how it can be expanded to the work of A&A and its regional subcommittees.

In general, the areas of mutual interest between the World Bank and the IAA are found more directly from the technical committees (e.g., Social Security Committee). The focus of A&A is to develop the profession and actuarial associations, with regional subcommittees that are limited to this mandate. Because of the nature of this conversation and the needs of the World Bank, this discussion merits a higher level view as well as on-going dialogue.

11. Subcommittee Updates:

- *Africa*
Julián Oliver gave a presentation on the Senegal Project by the Spanish and French associations, as well as the Mozambique/Angola Projects by the Portuguese association. Please see the [attached presentation](#).

The Actuarial Society of South Africa reported on its activities through its Africa Interaction Committee – please see [the attached report](#).

- *Asia*
Council approved the creation of the Asia Subcommittee. A solicitation for members has been sent out and a list of members is under development.

Bangladesh and Mongolia applied for Associate Membership after ICA 2010.

- *China*
CAA applied for Full Membership in the IAA. The Accreditation and Education Committees have reviewed the application, and have requested clarification on a few items, which will probably be resolved in a short period of time.

CAA held their annual meeting in late September. Katsumi Hikasa, Immediate Past President, as well as Estella Chiu attended on behalf of the IAA. The IAA membership application has received a lot of attention and required ministerial approval prior to submission.

- *Latin America*

The Latin America Subcommittee participated in the ASSAL meeting in Santiago, Chile in April; Eduardo Melinsky presented on behalf of the IAA and agreed to act as the mail liaison with the Chilean association. A champion for the profession in Chile is being sought to act as their main contact and promoter.

José Luis Lobera presented on the topic of professionalism at the Brazilian Congress in August as well as had the opportunity to network with others in region during this congress.

Requests have been received from Peru and Nicaragua, which have received responses, but there is not yet a critical mass to develop projects in those two countries.

Julián Oliver presented on Spanish initiatives in Bolivia and Colombia – please see the [attached presentation](#) for an overview.

- *IAA Fund*

As A&A Committee Members may already be aware, the IAA Fund has not solicited donations from association in 2010. This is due to a decision by the IAA to wind down the IAA Fund and make its activities part of the general IAA budget. The IAA Fund still has a balance that will be used to support several activities.

For 2011, the IAA Fund will support the Balkan Associations Seminar/Conference mentioned above will be supported, as well as a 2nd African Congress (yet to be scheduled), a Latin America meeting, and possibly an activity in Asia. The latter three will be coordinated with the appropriate regional subcommittee.

Now that the China Association of Actuaries (CAA) has submitted an application for Full Membership in the IAA, an IAA Fund Seminar could be considered for China that would help advance the profession in that country. This could be a co-sponsored event where an additional day could be added to another already scheduled meeting or conference. It could also take the form of a promotional event to the appropriate authorities. Such an event will be up to the discretion of CAA.

12. Other Business – No other business was presented.

13. Summary of Action Points

	Action Item	Member Assigned
1.	Provide AEN with IAA Fund Educators List	Chris Daykin/Secretariat
2.	Write IAEP discussion paper for Sydney meeting	Chris Daykin, Steve Lehmann, Maria de Nazaré Barroso, Andrew Gladwin
3.	Develop a target list of where mentors are needed around the world	Regional subcommittees
4.	Complete Information Kit	Dave Pelletier/Secretariat
5.	Provide feedback on mentoring resources needed	Regional subcommittees
6.	Discuss A&A regional subcommittee role in regard to	Bob Conger

	the World Bank with Ken Buffin	
7.	Develop action plan to support the different regional initiatives in Africa	Africa Subcommittee

14. Close meeting; next meeting – Sydney, Australia, 7-10 April 2011

Appendix: Attendance

Members Present:

Bob Conger, Chairperson
 Tarmo Koll, Co-Vice-Chair
 Amy Bouska, Casualty Actuarial Society
 Chris Daykin, Institute and Faculty of Actuaries
 David Goodsall, Institute of Actuaries of Australia
 Alf Guldborg, Svenska Aktuarieföreningen
 Steve Lehmann, American Academy of Actuaries
 Dave Pelletier, Canadian Institute of Actuaries
 Bruce Schobel, Conference of Consulting Actuaries

Ex-officio Present:

Estella Chiu, Chair, China Subcommittee
 José Luis Lobera, Chair, Latin America Subcommittee

Observers Present:

Dave Hartman, IAA Past-President
 Edward Levay, IAA Past-President
 Jim MacGinnittie, IAA Past-President
 Ken Buffin, Chair, Supranational Relations Subcommittee
 Andrew Gladwin, Chair, Subcommittee for Actuarial Educators
 Marcos Barret, Jr., Co-Vice-Chair, Latin America Subcommittee
 Mustapha Lebbar, Co-Vice-Chair, Africa Subcommittee
 Renata De Leers, Institute of Actuaries in Belgium
 Maria de Nazaré Barroso, Instituto dos Actuários Portugueses
 Themba Gamedze, Actuarial Society of South Africa
 Steve Handler, Actuarial Society of South Africa
 Graham Luffrum, Slovenska Spolocnost Aktuarov
 Nigel Masters, Institute and Faculty of Actuaries
 Guillaume Moussa, [Deutsche Aktuarvereinigung e. V. (DAV)]
 Ibrahim Muhanna, Lebanese Association of Actuaries
 Tomio Murata, Institute of Actuaries of Japan
 Julián Oliver, Instituto de Actuarios Españoles
 Thierry Poincelin, Institut des actuaires
 Desmond Smith, Actuarial Society of South Africa
 Cisca Venter, Actuarial Society of South Africa
 Darryl Wagner, Society of Actuaries

Verónica Sánchez, IAA Secretariat

Regrets:

Yoshihiko Tsuji, Co-Vice-Chair

Jean Berthon, Institut des Actuaire

Howard Bolnick, Society of Actuaries

Vilius Dereškevičius, Lietuvos aktuariju draugija

Giovanna Ferrara, Istituto Italiano degli Attuari

Natalie Haanwinckel Hurtado, Instituto Brasileiro de Atuária (IBA)

Luis Huerta, Colegio Nacional de Actuarios A. C.

Marija Kerkez, Udruženje Aktuara Srbije

Jelica Klucovska, Slovenska Spolocnost Aktuarov

Stuart Hamilton Leckie, Actuarial Society of Hong Kong

Basil Reekie, Actuarial Society of South Africa

Ulrich Stellmann, Deutsche Aktuarvereinigung e. V. (DAV)

Irina Voronova, Latvijas Aktuaru Asociacija