

2007 ASTIN Colloquium Call for Papers

Instructions for Authors

- Papers should be written in English or in French.
- Papers must be between 5 and 30 pages in length. These page limits include graphs, tables, appendices, endnotes and bibliographies. Notes to text should be endnotes rather than footnotes.
- The first page of the paper should include the title, details of the author(s), including name(s), professional affiliation(s), address(es), telephone and fax numbers and e-mail address(es), an abstract in either English or French, and keywords. The topic of the paper should also be included. If the paper is not on a topic in the provided list of topics, indicate “Other” and the subject of the paper.

For help with selecting keywords, authors may wish to refer to the [taxonomy of casualty actuarial science](#) developed by the Casualty Actuarial Society.

The following shows the preferred format for the first page:

Title of paper

Topic of paper (from Topic list if possible)

Family name, First name

Organization

Address

Telephone (including country + area code)

Fax (including country + area code)

E-mail address

Abstract

Keywords

- Papers should be submitted electronically as a PDF file or a Microsoft Word file. We would prefer to receive the paper in both formats. Submissions should be attached to an e-mail.
- We recommend the following format: the paper should have a 1" (2.54 cm) margin at the top and bottom and on both sides. The font should have the size 12pt with single or 1.5 line spacing. A serif font, such as Times New Roman, is suggested. Endnotes should have the size 10pt.
- All mathematical symbols must be produced using a mathematical text-software. The recommended software is Microsoft Word (recent versions). The ASTIN Scientific Committee reserves the right to reject any paper that will not afford good-quality reproduction. We have provided [detailed instructions for embedding fonts](#) in Word [embedfonts.pdf] so that resulting PDF files are of high quality. A third-party Web page provides an overview on [converting Latex to PDF](#)

- Papers should be submitted to:
ASTIN Scientific Committee
c/o Mike Boa, CAS Director of Communications and Research
Casualty Actuarial Society
mboa@casact.org

Acceptance of Papers and Presentation at the Colloquium

Submitted papers will be reviewed by the ASTIN Scientific Committee, and only papers considered to be of an appropriate standard and on a suitable topic will be accepted. Authors will be notified of the decision on papers by 28 February 2007.

The papers will be made available in advance of the meeting online at www.IAA-ASTIN.org.

Special instructions on presenting papers at the Colloquium will be provided to authors of accepted papers.